BYLAWS of the FORT LEE ARTISTS GUILD, Inc.

ARTICLE I | NAME and MISSION

Section 1 | Name:

The name of the organization shall be Fort Lee Artists Guild (FLAG) or the 'Guild'.

It is a nonprofit 501(c)(3) unincorporated organization in compliance with the laws of New Jersey.

Section 2 | Mission:

The mission of FLAG is to inspire and motivate members and others in learning, appreciating and supporting the *visual* arts.

A. Increase awareness in the various mediums and techniques that comprise the world of visual arts.

B. Provide a positive forum in which members can be creative, innovative, and collaborative with the development and creation of their artwork.

C. Provide a collaborative environment between artists in the community, other institutions, and other members to foster more peer-to-peer learning and engagement.

D. Promotion of various art shows FLAG members take part in.

E. Promote member knowledge by providing activities centered around the creation of art.

Section 3 | Purpose:

To carry out the mission of FLAG, members will mentor, motivate, assist, and encourage each other through education and recognition of member's artistic endeavors.

ARTICLE II | MEMBERSHIP

Section 1 | Membership:

Membership is open to any Fort Lee area resident at least 18 years of age.

A. Members can attend monthly meetings.

B. Attend all receptions at shows receptions sponsored by FLAG.

C. Post on FLAG social media sites.

Section 2 | Dues:

A. Annual dues shall be determined by current FLAG Board Members at any quarterly meeting.

B. Any dues paid by check marked NSF, the member will pay any bank fees associated with the NSF.

C. Dues may be subjected to year-to-year increases.

Section 3 | Two Levels of Membership:

A. Visual Artist Member

1. Membership approval by the Curators and Board of FLAG, pending application, submission of images of original art, and provide an address to a functional art website or social media account, if any.
2. Dues: are per fiscal year, April thru March. Due within 30 days of March 30th.
3. The *dues paid* Visual Artist Member can:
   a. Can show/sit with the art space during exhibiting hours.
   b. Vote in Guild elections.
   c. Eligible to sit on Guild committees.
4. Dues for visual art members are not prorated.

B. Supporting Member – aka Patron member.

1. Pay dues per annum (YoY)
2. Does not sit on boards or committees
3. Do not have voting rights
4. May support the Guild at receptions
5. Can volunteer to sit in the art space during exhibitions, and other participation.

Section 4 | Showing, Pricing and Sale of Art

A. Member artists can show throughout the year with curator approval, whether juried or non-juried. Art pricing is set by the artist, and sales are conducted directly between the artist and the buyer. The Guild is not responsible for any tax implications.

Section 5 | Attendance and Participation

A. Artists are encouraged to support the mission of the Guild by attending no less than 50% of the monthly meetings and receptions.

B. Donate a nominal amount to cover the cost of food and drinks for Guild receptions.

Section 6 | Guild Dues in Arrears

A. Any member who fails to pay dues by a date specified by the Guild will be dropped from the membership role. Within one year of their lapsed membership, a former member may seek reinstatement by applying to the Guild and paying all outstanding dues.

Section 7 | Membership Removal

A. Valid Reasons for Removal

1. Undermining the Mission: Actions or beliefs contrary to the group's stated purpose.
2. Disruptive Behavior: Inappropriate conduct, disrespect, or causing chaos.
3. Breach of Duty: Failing to perform roles, fiduciary duties, or violating policies.
4. Non-attendance: Repeated failure to attend meetings without valid reason.
5. Dues are not refundable.

Section 8 | Signed Membership Agreements

A. Hold Harmless Agreement ~ The Hold Harmless Agreement is for all blanket liability protection for the duration of the membership while on premise.

B. Art Show Participation Agreement ~ is regarding each unique/separate art piece submitted at any Guild art show, that can be different than the previous show, and for any claimed amount of value by the artist that the Guild is not responsible for, including but not limited to, art during transport, handling, storage, curating, visitor vandalism, etc.

ARTICLE III | MEETINGS and EXHIBITIONS

Section 1 | Meetings:

Meetings are held in a venue in the Fort Lee Boro.

A. Meetings are held the first Tuesday of each month.

B. Any additional organizational meetings are held on the third Tuesday.

C. Notice of meetings - shall be sent to members in a timely manner and include the meeting agenda, minutes of the prior business meeting, and Bylaw updates promulgated by the Board.

Section 2. | Education:

Any educational workshops and other special programs are generally held at a venue to be determined.

Section 3 | Annual meeting:

The 'Annual' business shall be held at the August meeting.

A. *Dues paid* members shall elect steering committee members and receive reports on FLAG activities and propose activities.

Section 4 | Special meetings:

Special meetings may be called by a majority of the officers. A petition signed by *3 dues paid* members may also call a special meeting.

Section 5 | Annual Art Exhibition and Sale

Annual Art Shows and Sale shall be held on a weekend after and shall consist of *dues paid* member's or paid non-members art.

Section 6 | Exhibitions and social media

A. Exhibition and Social Media Guidelines and Websites

1. The name of 'FLAG' may not be used in connection with any exhibition or activity unless approved by the Steering Committee of the Guild.

2. *Dues paid* members are not limited to any specific medium in any exhibition.

3. Members in all categories, by virtue of their relationship with the Guild, extend permission for their likenesses and artworks to be reproduced in Guild publications and other media coverage of Guild activities.

Section 7 | Rules Regarding Guild Shows

The FLAG committee, as curators, reserves the right to reject artworks containing political messages, explicit content, negative messages, or violence.

A. The 'Guild' can present an Annual Open Juried Exhibition

Art works by a *dues paid* member or paid non-member may be shown in this exhibition, if chosen by the Juries of Selection and/or the Guild curators.

B. The Guild can present a Members' Exhibition each year

Art works as space allows by a *dues paid* member may be shown in this exhibition.

C. Artists working in two dimensions or sculptors/ceramics may show works which available space allows.

D. FLAG shows (including Open, and Member shows) can be juried/judged.

E. Jurors of Selection and Judges of Awards will be identified in each show's prospectus. Other exhibitions and activities require the approval of the Steering Committee.

Section 8 | Choosing Judges

The judges of an art show must not have any personal bias or conflicts of interest towards any of the artists or artworks submitted, meaning they should not be friends with, related to, or have previously collaborated with any of the participating artists, nor should they have a financial stake in any specific artwork.

A. No personal connections - Judges should not know the artists personally to avoid favoring certain pieces based on their relationship.

B. No financial interest - Judges should not own any artwork submitted to the show or have any financial gain tied to a specific artist's success.

C. No prior collaborations - If judges have previously worked with an artist, they should recuse themselves from judging their work.

Section 9 | Assignment of Judges

Judges for a specific show are selected by members of the Guild Committee responsible.

ARTICLE IV | Steering Committee & FLAG Board

Section 1 | Steering Committee

A. The 'Steering Committee' is comprised of the President, Vice President, Treasurer, Secretary, and consists of a minimum of three officers for a Quorum. They are responsible for overall policy and direction of FLAG, and they may delegate the responsibility to FLAG committees.

1. The FLAG 'Steering Committee' consists of, *dues paid*, visual artist members.
2. At least 3 *dues paid* 'Steering Committee' members must be present to pass motions.
3. Only *dues paid* members who are *visual artists* have voting rights.

B. Officers shall be nominated among the Board members and at the *meeting in August*.

C. The 'Steering Committee' officers are President, Vice president, Treasurer and Secretary.

D. The board of directors' votes to select the officers (e.g., President, Vice President, Secretary, Treasurer) from among themselves.

E. Program directors may be elected or appointed for one-year terms.

Section 2 | FLAG Board of Officers and Quorum

A. Consists of seven *dues paid* visual artist members.

B. A 'Quorum' to pass motions will consist of no less than 5 elected members present, in person, at a meeting.

Section 3 | Recording of Official Monthly Meeting Minutes

A. Meeting minutes will be recorded and be posted on the Guild website.

ARTICLE V | COMMITTEES

Section 1 | Appointment & Terms

A. The president can appoint committee heads and is an ex-officio member of all committees. Committee heads can serve one-year terms.

1. A 'Nominating Committee' shall be the officers.

ARTICLE VI | BYLAW AMENDMENTS

Bylaws should be reviewed at the annual meeting and amendments proposed that are necessary to keep up with changes of the organization.

Section 1 | Amendments:

A. Proposed amendments shall be submitted in writing to the board and placed on the next business meeting agenda.

B. Requires a vote of at least 5 *dues paid* board members present at the discussion to pass.

CERTIFICATION OF ADOPTION OF FLAG BYLAWS

The undersigned certifies that that the foregoing bylaws were amended and adopted by the FLAG Board members of the Guild on May 10, 2026.
Signed and set forth below.

Name: Stephan H Carson
President/Board Member

(signature)

Name: Hong Mi Hoog
Board Member

(signature)

Name: In K Son
Treasurer/Board Member

(signature)

Name: Michael Stevanovich
Secretary
Board Member

(signature)

Name: Andrea McKenna
Vice President
Curator/Board Member

(signature)

Name: Jane Sklar
Board Member

(signature)